

On Thursday, January 31, 2013, at 1:00 p.m., Finance Chairman Jim Brennan called the Iron County Finance Committee to order. The meeting was held in the Commissioners Room. The Pledge of Allegiance to the American flag was recited. County Clerk Joan Luhtanen called the Roll of Members. Present were: Patti Peretto, Ray Coates and Brennan.

County Administrator Sue Clisch brought up the first item of business. Clisch met with personnel from 906 Technologies, the company that provides technical assistance for our computer system. 906 Technologies had billed for additional charges incurred in 2012. Currently, the County has a \$60,000/year contract with them. After negotiating, Clisch said the overage bill was \$ 19,846.74. There are funds available to pay this bill out of the insurance rebate revenue. Much discussion occurred about the whole issue of the cost of computer maintenance; the unexpected need to purchase new equipment because of the questionable support from the prior contractor; whether it would more cost effective to have our own computer support person; the additional responsibility for the department heads now trying to maintain/upgrade their portion of the new county website; but the general consensus that 906 Technologies does a good job. Peretto made a motion, seconded by Coates, to bring the additional bill from 906 Technologies to the full board on February 12.

Roll Call Vote: AYES: Coates, Peretto, Brennan

NAYS: None

Motion carried.

Clisch reported that Administrative Assistant Lisa Masnova had not been given her \$ 2.00/hour increase in pay retroactively to a certain time in December. This pay raise had been acted upon at a Finance Meeting on December 20, 2012. (See Minute Book Page T-118) However, the way the motion was made and recorded stated that the \$2.00 an hour raise (Making her rate of pay \$18.00/hour) was effective immediately. So that was when the raise was put into effect.

However, board members had apparently assured Masnova that the pay raise was to be retroactive. Clerk Luhtanen stated that which ever way the board decides, this issue should be used as a learning experience. Board members should be clear in their motion, and the chairperson should repeat the motion so everyone knows exactly what they are voting on. What is implemented, is based upon what the motion is. Board members should also read the minutes, and correct them if necessary.

Coates made a motion, seconded by Brennan, to give Lisa Masnova the \$2.00/hour increase in pay starting December 10, 2012.

Roll Call Vote: AYES: Brennan, Coates

NAYS: Peretto

Motion carried, 2 to 1.

Clisch questioned the payout of extra time due to John Lortie and Bob Loia for 2012. Vouchers had been brought to the clerk's office, but they had not yet been paid. Upon investigation, part of the payout had been put on the prior paychecks, and payout of the additional overtime will be coming on the next pay check.

Jim Brennan brought up the prior request by County Treasurer Melanie Camps asking for direction from the board as to how they wanted to distribute the administration fee from the millage for the senior citizen centers. He gave several options. Coates made a motion, seconded by Peretto, to distribute the administration fee from the senior citizen center millage as follows: 1. Retain \$ 2,000 as a fiduciary fee for the county general fund; 2. Establish a temporary reserve fund with the balance. At a meeting to be held on September 11, 2013, between the four Iron County Site Presidents and chaired by the County Commissioner assigned to the Committee on Aging, a decision will be made as to how to distribute the balance. And, 3. At that September meeting, the Center Presidents should provide a financial report(s) of their activities, and how they would use the administrative fee revenue.

Roll Call Vote: AYES: Peretto, Coates, Brennan

NAYS: None

Motion carried.

Treasurer Camps had researched a service that would be a benefit to those delinquent property tax payers who would want to use a credit card service. Currently, the county tax department does not accept credit card payments, and the earlier process of sometimes money being wired

directly to a banking institute using a county account and routing number, was not one which Camps was comfortable with continuing.

As an alternative to the tax payer, they could use their credit card to pay their taxes, and the company would charge them a fee of 2.49%. There would be no charge to the county for using this service. She was not certain that she could have everything in place by February 28th (one of the deadlines for paying delinquent taxes), but she would like to try. This company is one that Dickinson County already uses successfully, and was one she was recommending.

Coates made a motion, seconded by Peretto, giving Treasurer Camps permission to implement the credit card payment service.

Roll Call Vote: AYES: Coates, Peretto, Brennan

NAYS: None

Motion carried.

It was suggested that once the service is operational, perhaps a notice could be put in the paper and/or put on the county website.

The bills were then reviewed, and Coates made a motion, seconded by Peretto, to approve payment of the bills as presented in the amount of \$ 45,247.54.

Roll Call Vote: AYES: Peretto, Coates, Brennan

NAYS: None

Motion carried.

Peretto made a motion, seconded by Coates, to adjourn. On Voice Vote, the motion carried. The time was 2:25 p.m. The next Finance meeting is scheduled for February 7 and 21, every other week.

Finance Chairman Jim Brennan

County Clerk Joan Luhtanen